

WRITTEN CONSENT OF BOARD OF DIRECTORS IN LIEU OF MEETING

The undersigned, as the Board of Directors of BRISTOL LAKES HOMEOWNERS ASSOCIATION, INC., a Florida not-for-profit corporation, duly organized and existing under the laws of the State of Florida, hereby certifies as follows:

A. BRISTOL LAKES HOMEOWNERS ASSOCIATION, INC., (the "Association") is a not-for-profit corporation in good standing under the laws of the State of Florida.

B. The members of the Board of Directors of the Association do hereby take and adopt the following actions, in writing and without meeting, pursuant to Florida Statutes §617.0821, and in accordance with the Corporation's By-Laws.

"BE IT RESOLVED" by the Board of Directors of BRISTOL LAKES HOMEOWNERS ASSOCIATION, INC., a Florida not-for-profit corporation, that pursuant to the provisions of the Association's governing documents, Florida Statutes §617.0821, and Florida Statutes §720.303(5)(c), the Board of Directors of the Association hereby unanimously adopts the following rule as an official rule of the Association which shall govern official records requests made by all members of the Association:

RULE REGARDING OFFICIAL RECORDS INSPECTIONS. Pursuant to Section 720.303(5)(c), Florida Statutes, the Association may adopt reasonable written rules for official records requests regarding the frequency, time, location, notice, records to be inspected and manner of inspections. The Board of Directors of the Association unanimously agrees that any official records request shall be governed by the following rules:

(a) Frequency. The official records of the Association are open to inspection by all owners of parcels of land in BRISTOL LAKES HOMEOWNERS ASSOCIATION, INC., or the authorized representative of such owner(s). An owner may submit one (1) official records request in any given 30-day period. When more than one (1) person or entity holds an interest or interests in any parcel, the right to submit an official records request within any given 30-day period shall be exercised by only one (1) such person or entity as they among themselves determine. If multiple requests are submitted by the same owner in any given 30-day period, or if multiple requests are submitted by an owner of the same parcel for which a co-owner has already submitted a request within any given 30-day period, the additional request or requests will be responded to in the subsequent 30-day period, or periods, as applicable.

(b) Time. Official records may be inspected Monday through Friday only between the hours of 9:00 a.m. and 5:00 p.m., Eastern Standard Time. An inspection will be limited to a maximum time of eight (8) hours per inspection.

(c) Location. The location for all inspections will be at the office of the Property Manager ("PM"), 11770 US Highway 1, #501, Palm Beach Gardens, Florida 33408, or at

such other location designated by the PM, but in no event shall the location be more than forty-five (45) miles from BRISTOL LAKES HOMEOWNERS ASSOCIATION, INC.,
(d) Written Request. AU requests must be in writing (the 'Written Request') and sent by certified mail to the PM as follows: MMI of the Palm Beaches, 11770 US Highway 1, #501, Palm Beach Gardens, Florida 33408, Attn: Bruce Boro, or to such other address as may be designated by the PM in writing.

(e) Records. The specific records to be inspected must be set forth in the Written Request and described in as much detail as possible as to enable the PM to retrieve the proper records.

(f) Manner. The PM shall coordinate with the requesting owner to make the records available within ten (10) business days after receipt of the written request. The Association may elect to either have the requested records available for inspection and copying in person at the location designated by the PM or may make the records available electronically via the Internet or by allowing the records to be viewed in electronic format on the requesting owner's computer screen and printed upon request by the requesting owner (in which case the charges set forth herein for copying will apply). If requests are made for copies of any official records, the Association shall charge \$.25 per page for copies made on the Association's photocopier (if available). If the Association does not have a photocopy machine available at the location where the inspection occurs, or if the records requested to be copied exceed 25 pages in length, the Association may, in its discretion, elect to have copies made by an outside copying service and the requesting unit owner will be charged the actual cost of copying as evidenced by the invoice from the vendor. If the time expended by the PM and/or its personnel in retrieving and copying the requested records exceeds thirty (30) minutes, the Association may, in its discretion, charge the requesting owner personnel costs in the amount of \$20.00 per hour. Upon a declaration of a state of emergency by the Governor or other authorized official, the PM reserves the right to provide the requested records sole via the Internet or by allowing the records to be viewed in electronic format on the requesting owner's own computer and printed upon request (in which case the charges set forth herein for copying will apply).

"BE IT FURTHER RESOLVED" by the Board of Directors of BRISTOL LAKES HOMEOWNERS ASSOCIATION, INC., a Florida not-for-profit corporation, that pursuant to the provisions of the Association's governing documents, Florida Statutes

§617.0821, and Florida Statutes §720.303(2)(b), the Board of Directors of the Association hereby unanimously adopts the following rule as an official rule of the Association which shall govern the rights of members to speak at meetings of the Board of Directors:

RULE REGARDING RIGHT TO SPEAK AT MEETINGS OF THE BOARD OF DIRECTORS. Pursuant to Section 720.303(2)(b), Florida Statutes, the Association may adopt reasonable written rules regarding the right of members to speak at meetings of the Board of Directors, including the frequency, duration and manner of member statements. The Board of Directors of the Association unanimously agrees that the rights of members to speak at meetings of the Board of Directors shall be governed by the following rules:

(a) Members of the Association have the right to speak at all meetings of the Board of Directors but only with respect to all designated items.

(b) When more than one person or entity holds an interest or interests in any parcel, the right to speak at any given meeting shall be exercised by only one (1) such person or entity as they among themselves determine.


(c) Each member shall be limited to one (1) statement per designated agenda item and each such statement cannot exceed three (3) minutes in length.

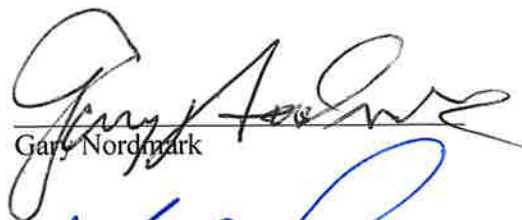
(d) Any member wishing to speak at any given meeting is required to sign up before the start of each meeting by sending an email to the Property Manager ("PM") at BBORO@MIAMIMANAGEMENT.COM and advising the PM of the member's intent to speak at the respective meeting.


"BE IT FURTHER RESOLVED" by the Board of Directors of BRISTOL LAKES HOMEOWNERS ASSOCIATION, INC., a Florida not-for-profit corporation, as follows:

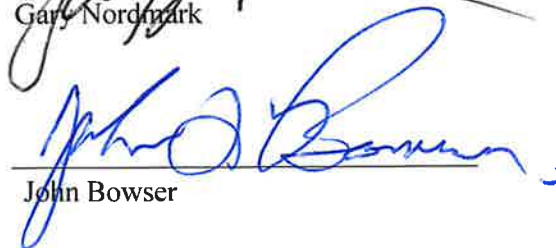
The signatures of each of the members of the Board of Directors set forth below shall be conclusive evidence of their authority to act on behalf of and in the name of the Association as provided herein.

We have hereunto set our hand this 23rd day of JANUARY, 2025


Maryann Cyr


Gary Nordmark


Joel Fein


John Bowser


Craig Cohen